

By-Laws of _____ Lodge No. _____ A.F.&A.M.
_____, Idaho

ARTICLE I

NAME AND OFFICERS

Section 1. This Lodge shall be known as _____ Lodge Number _____ of Ancient Free and Accepted Masons of Idaho.

Section 2. Its Officers shall consist of a Worshipful Master, Senior Warden, Junior Warden, Treasurer, Secretary, Chaplain, Marshal, Senior Deacon, Junior Deacon, Senior Steward, Junior Steward, Tyler, and such other officers, if any, as the Lodge may deem proper.

ARTICLE II

ELECTIONS AND APPOINTMENTS

Section 1. The Worshipful Master, the Senior and Junior Wardens, Treasurer and Secretary shall be elected by ballot, in conformity with Art. XVI of the Grand Lodge By-Laws. The other officers shall be appointed by the Worshipful Master.

ARTICLE III

COMMUNICATIONS

Section 1. The Stated Communications of this Lodge shall be held on the _____ of each month, beginning at _____ o'clock p.m.

Section 2. Called Communications may be held from time to time as the Master or his lawful representative may direct.

ARTICLE IV

INITIATION AND AFFILIATION

Section 1. All petitions for affiliation or for Degrees of Masonry must be signed by the petitioner and be recommended by two members of the Lodge. All petitions shall be referred to a committee of three, whose duty it shall be to report thereon at the Stated Communication one month thereafter, unless further time be granted, when the petition shall be balloted on.

Section 2. After a petition has been received and referred to a committee, it cannot be withdrawn unless the petitioner is found to be ineligible for the Degrees of Masonry. In that case the Master shall direct the return of the petition, with the fee, without going to ballot, and such return shall not constitute a rejection, and it shall be so entered upon the record.

Section 3. Any petitioner, elected to receive the degrees in this Lodge, who does not present himself for initiation within three months shall forfeit the fee, unless the Lodge shall otherwise direct.

Section 4. All persons elected to membership or raised to the degree of Master Mason in this Lodge, shall sign its By-Laws; except when such degree shall have been conferred at the request of another Lodge. (See Regulation 59 of the Grand Lodge By-Laws.)

ARTICLE V

TREASURER

Section 1. The Treasurer shall receive all monies from the Secretary; keep a just and accurate account thereof; and pay the same out on orders duly signed by the Master and countersigned by the Secretary, with the consent of the Lodge. He shall, at the Stated Communication in December of each year, and at such other times as the Lodge may require, submit a report in full of the monetary transactions of the Lodge.

Section 2. He shall, if the Lodge requires it, execute a good and sufficient bond to the Master for the faithful performance of his duties. The cost of the bond is to be paid by the Lodge.

Section 3. He may receive such compensation for his services as the Lodge may direct.

ARTICLE VI

SECRETARY

Section 1. The Secretary shall keep a complete record of all things proper to be written: transmit a copy of the same to the Grand Lodge when required; keep an account for each member of the Lodge, and report annually at the Stated Communication in December of each year, and at such other times as required, the amount due by each. He shall receive all monies due the Lodge, and pay the same to the Treasurer monthly, and shall perform such other duties as may properly appertain to his office.

Section 2. He shall, if the Lodge requires it, execute a good and sufficient bond to the Master for the faithful performance of his duties. The cost of the bond is to be paid by the Lodge.

Section 3. He shall receive such compensation for his services as the Lodge may direct.

ARTICLE VII

TYLER

Section 1. The Tyler, in addition to the customary duties of his office, shall perform such other services as may be required of him by the Lodge.

Section 2. He shall receive such compensation for his services as the Lodge may direct.

ARTICLE VIII

FEES

Section 1. The table of fees for this Lodge shall be as follows:

Entered Apprentice	\$ _____
Fellowcraft Degree	\$ _____
Master Mason Degree	\$ _____

Section 2. No degree shall be conferred until the fee is paid. The fee for the Entered Apprentice degree must accompany the petition, else it cannot be presented by the Secretary.

ARTICLE IX

DUES

Section 1. The annual dues of each member shall be \$_____ payable on or before the first day of January of each year.

Section 2. The Dues for members who purchase Prepaid Life Membership, in accordance with Section 1416 of the Grand Lodge By-Laws, shall be the revenue or income derived from the investment of the purchase fee.

ARTICLE X

COMMITTEES

Section 1. The Worshipful Master and Wardens shall constitute a Charity Committee, and shall have power to draw upon the Treasurer for any sum, not to exceed _____ dollars at any one time, for the relief of a distressed worthy brother, his wife, widow or orphans.

Section 2. It shall be the duty of the Master to examine all accounts presented against the Lodge.

Section 3. At the first Stated Communication in the month of _____ of each year it shall be the duty of the Master to appoint, in open Lodge, an auditing committee whose duty it shall be to audit the books and records of the Treasurer and Secretary for the preceding twelve months, including all funds and securities owned or received by the Lodge, and submit a written report at the Stated Communication one month after said appointment.

ARTICLE XI

ORDER OF BUSINESS

Section 1. The regular Order of Business at every Stated Communication of this Lodge shall be as follows:

1. Courtesy and Introduction of Guests. (if any)
2. Reading and Approval of Minutes of the last Stated and Subsequently Called Communications.
3. Reports of Committees on Petitions.
4. Balloting on Petitions.
5. Reception of Petitions.
6. Miscellaneous and Unfinished Business;
 - a. Bills.
 - b. Communications Needing Action.
 - c. Reports of Standing or Special Committees.
 - d. New Business.
7. Conferring of Degrees. (Special Program or Practice)

**ARTICLE XII
AMENDMENTS**

Section 1. These By-Laws may be amended at any Stated Communication by a favorable vote of two-thirds of those present; provided, that the proposed amendment shall have been presented and read at the Stated Communication next preceding; (or, at the two Stated Communications next preceding if the Lodge has two Stated Communications per month) but such amendment shall have no effect until approved by the Grand Master. (Forms for the Amendment of By-Laws are available through the office of the Grand Secretary.)

CERTIFICATE OF SECRETARY

I, _____, Secretary of _____ Lodge No. _____, A.F.&A.M. of Idaho, located at _____, Idaho, do hereby certify that the foregoing By-Laws were presented and read at the Stated Communication of this Lodge on the dates as indicated:

_____, 20__ (1st Reading)

(Month) (Date)

_____, 20__ (2nd Reading)

(Month) (Date)

_____, 20__ (3rd Reading)

(Month) (Date)

and were adopted, following the _____ reading,
(1st, 2nd, 3rd)

at the Stated Communication on the _____ day of _____, 20__.

Attest: _____

Secretary

LODGE

SEAL

The foregoing By-Laws were approved by me this _____ day of _____, 20__.

M.W. Grand Master